

## **Exit Questionnaire for Evaluating Einstein Year events/activities**

**To be given to those who have attended an event / activity, as they are leaving**

### **Before the event / activity**

1. Have lots of copies of these printed off on thick A4 paper in advance of the event / activity.
2. Give them individually to people who have attended an Einstein Year event / activity and say, in a friendly way, that you would be really grateful if they would spend just a couple of minutes completing a short evaluation.

### **Analysis to be undertaken after the event / activity**

1. For questions 1, 2 and 3, score Strongly Agree as 4, Agree as 3, Disagree as 2 and Strongly Disagree as 1. Calculate means and record sample sizes for each question.
2. For each of questions 4, 5 and 6 produce a one side of A4 account of the answers, including a representative range of responses along with some attempt to categorise the responses. Record sample sizes for each question.
3. For age, determine the median and record the sample size.
4. For gender, count up the number of males and, separately, the number of females.
5. Make sure this is done within two weeks of the completion of the event!
6. **Post or e-mail your analysis to Professor Michael Reiss, Institute of Education, University of London, 20 Bedford Way, London WC1H 0AL [m.reiss@ioe.ac.uk](mailto:m.reiss@ioe.ac.uk), making it clear what your event / activity was, where it was held, the date(s) on which it took place, and the name and e-mail address of someone who can be contacted in the event of any clarification or follow up being requested.**